

May 2021

ALTA VISTA SOUTH COMMUNITY ASSOCIATION

www.AltavistaCA.com

LOST POOL CARDS

If you lose your pool cards there is a replacement fee of \$100.00. This is to prevent the pool cards from getting into the hands of unauthorized users. If you need a replacement card, please contact Francesca Vanni at 949-570-1304.

PARKING REMINDER

Please be sure to use your garage and driveway as primary parking. Street parking should be reserved for guests and additional vehicles not accommodated in the garage and driveway. Please make sure all vehicles parked on the street are in good condition and are not leaking oil. If your vehicle is noted as leaking oil on the street, you may receive enforcement actions which may include fines for damaging common area property.

OWNER TO TENANT INFORMATION

If you lease your property, please be sure to provide them with the monthly newsletter, the Association's Rules and Regulations and the CC&Rs. Tenants must abide by the community's established Governing Documents, while living in Alta Vista South Community Association. Please note that all homeowners are held responsible for their tenants and guests.

RECREATIONAL VEHICLES

Any recreational vehicle, motor homes, campers, boats or travel trailers may not be parked, stored or kept on association streets; except for brief periods for loading and unloading purposes only.

HOUSE ADDRESS PLATE

Please take a moment to make sure that your address number is illuminated at night. If your address plate is not illuminated you may just need to replace the bulb. Also make sure your address plate is not covered up by any decorative flags, basketball hoops or landscaping such as vines or a shrubs. It's a good idea to have your address numbers readily visible should any emergency vehicles (fire, ambulance or police) need to locate your house. In an emergency,

BOARD OF DIRECTORS:

President: Cyrus Khavarian
Vice-President: Eric Nguyen
Treasurer: Chris LaPuma
Secretary: Matt Campbell

NEXT BOARD MEETING:

May TBD
6:30 P.M. Via Teams Teleconference

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:
Claire Fullerton
Phone: 949-508-0569
Emergency After Hours: 949-833-2600
cfullerton@keystonepacific.com

COMMON AREA ISSUES:

Francesca (Frankie) Vanni
Phone: 949-570-1304
fvanni@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

POOL CARDS:

Please contact Francesca Vanni at 949-570-1304

BILLING QUESTIONS/ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

ARCHITECTURAL DESK:

Phone: 949-833-2600
architectural@keystonepacific.com



Managed by Keystone
16775 Von Karman Ave., Suite 100
Irvine, CA 92606

May 2021 REMINDERS

- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - 2nd and 4th Thursday of the month
- Trash Pick-Up Day - Tuesday
Please remove trash cans from the common areas after this day.

VISIT www.AltaVistaCA.com

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online
- Should you have problem logging onto the community website, please call community website, please call Customer Service at 949-833-2600.

COMMUNITY REMINDERS

ARCHITECTURAL REMINDER

Please remember that any exterior change or improvement to your house and/or rear yard must have Architectural Review Committee approval, prior to starting the project. Please contact management at cfullerton@keystonepacific.com or (949)508-0569 or go onto the Alta Vista South website to obtain an architectural application. If exterior renovations have begun prior to receiving approval, a cease and desist notice will be sent and all work must halt until written architectural approval is received. Please note that work completed without approval may need to be removed at your own expense.

COMMON AREA CONCERNS

If you observe a common area maintenance concern, please email Francesca Vanni at fvanni@keystonepacific.com so that she can place a work order with the appropriate vendor. This includes items such as landscape concerns, pool maintenance etc.

HOMEWISED.COM

Keystone, is pleased to announce its transition to HomeWiseDocs.com, the next generation in document and data delivery for resale packages, resale demands, lender questionnaires and association documents. HomeWiseDocs.com provides reliable, around-the-clock online access to all governing documents and critical project data for lenders, closing agents, real estate professionals, and Homeowners from Keystone Pacific's managed communities. Please see below for login information: Online Chat at www.homewisedocs.com Help Desk: 866.925.5004 x 1 e-mail:

info@homewisedocs.com Log on to www.homewisedocs.com and select the Sign Up link to register. The many system enhancements geared toward an improved user experience include: Order by address or association name Email and SMS text completion notices for users Track orders online with confirmation Much more!