

March 2021

# ALTA VISTA SOUTH COMMUNITY ASSOCIATION

[www.AltaVistaCA.com](http://www.AltaVistaCA.com)

## WELCOME NEW ASSOCIATE MANAGER

Francesca (Frankie) Vanni will be joining the Management team for Amethyst as our new Associate Manager. Please welcome her to the team. She has experience working as an Associate Manager on other properties at Keystone and is looking forward to assisting Amethyst residents. She can be contacted for common area concerns at [fvanni@keystonepacific.com](mailto:fvanni@keystonepacific.com) and phone 949-570-1304.

## DAYLIGHT SAVING TIME CHANGE

With daylight saving time beginning, let's all bask in an extra hour of daylight!

On Sunday, March 14th, at 2:00 AM, please remember to set your clocks forward an hour, and continue a long tradition started by Benjamin Franklin to conserve energy.

## ARCHITECTURAL REMINDER

Please remember that any exterior change or improvement to your house and/or rear yard must have Architectural Review Committee approval, prior to starting the project. Please contact management at [cfullerton@keystonepacific.com](mailto:cfullerton@keystonepacific.com) or (949)508-0569 or go onto the Alta Vista South website to obtain an architectural application. If exterior renovations have begun prior to receiving approval, a cease and desist notice will be sent and all work must halt until written architectural approval is received. Please note that work completed without approval may need to be removed at your own expense.

## LOST POOL CARDS

If you loose your pool cards there is a replacement fee of \$100.00. This is to prevent the pool cards from getting into the hands of unauthorized users. If you need a replacement card, please contact Melanie Clay with Keystone Pacific at 949-503-0298.

## PICKING UP AFTER PETS

It was noted that many dog owners are not picking up after their dogs whether it be on a neighbor's front lawn or in the common area. As a pet owner, please remember the following pet rules:

- All pets must be kept on a leash when in the common area.
- Pet owners are required to pick up their pet's waste and dispose of it in a sanitary manner.
- All pets are to be kept away from the playground area. Any nuisance created by a homeowner's pet is subject to action by the Board of Directors.

## BOARD OF DIRECTORS:

President: Cyrus Khavarian  
Vice-President: Eric Nguyen  
Treasurer: Chris LaPuma  
Secretary: Matt Campbell

## NEXT BOARD MEETING:

**Monday, May 3, 2021**  
6:30 P.M. Via Teams Teleconference

## IMPORTANT NUMBERS:

### ASSOCIATION MANAGER:

**Claire Fullerton**  
Phone: 949-508-0569  
**Emergency After Hours: 949-833-2600**  
[cfullerton@keystonepacific.com](mailto:cfullerton@keystonepacific.com)

### COMMON AREA ISSUES:

**Francesca (Frankie) Vanni**  
Phone: 949-570-1304  
[fvanni@keystonepacific.com](mailto:fvanni@keystonepacific.com)

### BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

### POOL CARDS:

Please contact Francesca Vanni at 949-570-1304

### BILLING QUESTIONS/ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600  
[customer-care@keystonepacific.com](mailto:customer-care@keystonepacific.com)

### ARCHITECTURAL DESK:

Phone: 949-838-3239  
[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

Happy St Patrick's Day!



Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

## March 2021 REMINDERS

- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - 2nd and 4th Thursday of the month
- Trash Pick-Up Day - Tuesday  
Please remove trash cans from the common areas after this day.
- Monday, May 3, 2021 - Board Meeting @ 6:30 Via Teams Teleconference

### VISIT [www.AltaVistaCA.com](http://www.AltaVistaCA.com)

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online
- Should you have problem logging onto the community website, please call community website, please call Customer Service at 949-833-2600.

### POOL & SPA AREA

Please remember that if you bring items into the pool area, it is your responsibility to clean up after yourself and your guests and put the trash in the trash receptacle. **Smoking, glass bottles and glassware are strictly prohibited at the recreational facilities.**

Drinking alcohol before using the spa is not recommended due to health considerations. Those suffering from heart diseases, asthma, high blood pressure as well as pregnant women should be cautious if considering using the spa.

### WHO DO I CALL?

If you notice a common area maintenance issue during normal business hours (9:00 a.m.—5:00 p.m. Monday—Friday), please call Francesca (Frankie) Vannie with Keystone Pacific at [fvanni@keystonepacific.com](mailto:fvanni@keystonepacific.com) or (949) 570-1304. If it is after hours and cannot wait until the next business day, please call 949-833-2600 and follow the prompts to be connected with the emergency service.

Examples of common area maintenance issues are:

- Lights out at the pool area
- Pool/Spa issues
- Leaking/broken sprinklers in the pool area
- Janitorial issues at the pool area or doggie bag stations empty

### SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customer care@keystonepacific.com](mailto:customer care@keystonepacific.com) to request an ACH application.