



POOL PARTY APPLICATION

(For parties with intended attendance of 15 or more persons)

_____ Homeowner _____ Tenant (Please check one)

Name: _____

Address: _____

Telephone Home: _____ Work: _____

Date of Pool Party: Hours: _____ Hours: _____

Estimated Attendance: _____

Activities planned (i.e. music, entertainment, bounce houses, etc.):

The pool or grass area cannot be used for your exclusive use and will remain open and accessible to all other Alta Vista South Community Association homeowners and Bel Maisson Homeowners Association homeowners, residents and their guests.

If approved for a party at the pool and recreation area, the applying homeowner must supply the association with a **certificate of insurance** naming Alta Vista South Community Association as the additional-insured for the date and purpose of this event. Once this is received, a formal approval letter will be mailed.

Return this application along with two separate checks payable to Alta Vista South Community Association. One check for \$200.00 will be held as a deposit, and refunded should all rules be adhered to. The second check for \$50.00 is for administrative costs, and is non-refundable. Both checks will be returned should this application be denied. Once your event is approved, a certificate of insurance naming Alta Vista South Community Association as additionally insured must be provided.

I, the undersigned, have read and understand the Pool Party Rules and agree to abide by them:

Signature: _____

Date: _____

Professionally Managed by:

Keystone Pacific Property Management, Inc.

16775 Von Karman Avenue, Suite 100 · Irvine, CA 92606-4960 · Tel (949) 833-2600 · Fax (949) 833-0919

www.keystonepacific.com



Pool Party Regulations

The association must provide prior approval for either of the following type of parties to be held in the pool or recreational area:

- (1) Parties with intended attendance of 15 or more persons.
- (2) Any party at which the hosting homeowner or any guest intends to use any barbeque, cooking device or any structure, including, but not limited to, jumpers, bounce houses, canopies, tents, or any other structure that requires assembly or provides cover for guests at the gathering.

Requests must be made thirty (30) days in advance. The pool or grass area cannot be used for your exclusive use and will remain open and accessible to all other Alta Vista South Community Association homeowners, residents and their guests.

If approved for a party at the pool and recreation area, the applying homeowner must supply the association with a general liability **certificate of insurance** naming Alta Vista South Community Association as the additional-insured in the amount of one million dollars for the date and purpose of this event. The Resident's insurance shall be primary and non-contributory. (See Exhibit A)

A deposit of \$200.00 is required in addition to the \$50.00 usage fee. Please submit two separate checks payable to Alta Vista South Community Association. The \$50.00 will be used towards applicable administrative fees, electricity and any other fees or cost incurred. The \$200.00 will be held as a deposit and may be used for damage repair or for cleaning as required. If the pool or recreation area is not in need of repair or cleaning at the conclusion of an approved party, the full \$200.00 will be refunded. If more than \$200.00 is required to pay for repair or cleaning of the pool or recreation area as a result of any approved party, the homeowner responsible for the party will be required to pay any amount over \$200.00 required to complete the repair or cleaning.

All trash, litter, and other debris must be collected and disposed of in a trash container **outside of the pool or recreational area**. This means you must collect all your trash and deposit it in your own trashcan assigned to your residence or some other trash receptacle not present within the pool or recreational area. Removal of trash left in the pool or recreational area by the association, or agents or assigns thereof, as the result of an approved party will be at the expense of the homeowner receiving approval for the party.

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EXHIBIT A

**ADDITIONAL INSURANCE REQUIREMENT
FOR USE OF ASSOCIATION'S RECREATION FACILITIES**

Upon reservation of the facilities, Resident must supply proof of endorsement with a general liability provision of at least one million dollars which names the Association and Association's Property Management Company additional insured on the date of the event and for all times that the facilities will be rented by Resident. The Resident's insurance shall be primary and non-contributory.

NAME ADDITIONAL INSURED:

ALTA VISTA SOUTH COMMUNITY ASSOCIATION
c/o Keystone Pacific Property Management
16775 Von Karman Ave, Suite 100
Irvine, CA 92606

AND

KEYSTONE PACIFIC PROPERTY MANAGEMENT
16775 Von Karman Ave, Suite 100
Irvine, CA 92606

COVERAGE:

General Liability provision of \$1,000,000.00 naming the above parties as additional insured.

Your homeowner's insurance representative should be able to facilitate this change to your existing policy. If not, you must purchase special event insurance to provide the required coverage. Fax a copy of your certificate of insurance to the attention of the Alta Vista South Community Association at (949) 833- 0919. Be sure the cover page or certificate mentions your name and event date. YOUR RESERVATION IS NOT CONSIDERED COMPLETE UNTIL THE INSURANCE CERTIFICATE IS RECEIVED.

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